



New Jersey Department of Children and Families Policy Manual

Manual:	NJAC	NJ Administrative Code Excerpts	Effective Date:
Title	10	Human Services	
Chapter	126	Manual Of Requirements For Family Child Care Registration	8/25/2009
Subchapter:	4	Service Requirements For Sponsoring Organizations	
Section	8	Technical assistance (N.J.A.C. 10:126-4.8)	

§10:126-4.8 Technical assistance

(a) The sponsoring organization shall provide technical assistance to providers and parents of enrolled children, which shall address, but not be limited to, the following areas:

1. Improving the provider's care of and service to children in the home;
2. Improving and strengthening communications between providers and parents;
3. Educating parents and providers in child care and child development; and
4. Answering providers' and parents' questions regarding family child care.

(b) The sponsoring organization shall maintain a listing of support services available in the community and shall refer providers and parents of enrolled children upon request.

(c) The sponsoring organization shall make the following information available to providers:

1. A list of physical symptoms or conditions that indicate a child may have a communicable disease;
2. Guidelines for administration of medication, if applicable, which shall include that:
 - i. All medication shall be kept in its original container;
 - ii. The provider shall maintain, at the home, documentation of the child's name and written authorization from the parent or legal guardian for the provider to administer medication or health care procedures; and

iii. The provider shall maintain, at the home, documentation of the date and time medication or a health care procedure was administered to a child and the name of the person who administered it;

3. Guidelines for the care of sick children, if applicable; and

4. A list of services to which a provider is entitled, including:

i. Participating in at least two provider in-service training sessions per year offered by the sponsoring organization; and

ii. Receiving technical assistance from the sponsoring organization.

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